

Village of Endicott Linda Jackson, Mayor

Timothy P. Wright, Deputy Mayor

Nicholas Burlingame, Trustee

R. Ted Warner, Trustee

Patrick Dorner, Trustee

A Quality Community

Anthony Bates, Village Manager

**Board Meeting**

**August 7, 2023**

**6:00pm**

**Order of Business**

**1. Pledge of Allegiance – Moment of Silence**

**2. Fire and ADA Compliance Announcement**

**3. Mayor Announcements**

Unfortunately, we are experiencing serious problems at the swimming pool area. Anthony will address this tonight.

My mayor’s announcements will now be in a separate part of the Village web site under ‘the mayor’s corner.” People have been requesting more information on what is going on in the Village.

I did what I could to get the news out about our license plate readers, as well as all the things our police are doing to make Endicott as safe as they possibly can. Hopefully the new lighting and security cameras on the Avenue will help with the uncomfortable feeling many people have about the Avenue. We will be installing cameras at George Johnson pool and carousel area.

Attended a Chamber of Commerce meeting on housing.  This was mainly to address our homeless situation and the need for affordable housing in Broome County. There is a good ‘code Blue’ homeless warming center in Binghamton, and the people in charge would like to use this all year around. Mayor Kraham told us of a lot of upgrades being completed on two of Binghamton’s affordable housing buildings, and more to be built.

At the Planning Board meeting I am happy to report that O’Reilly Car Parts has been approved to start looking for a contractor to build their building on East Main Street. The pictures of their proposed building and landscaping are beautiful.

Went to the swearing in of our two newest police recruits. So great to see these young people invest in our Village!

My new intern has started. He is researching our local laws for upgrades. We have drafted a sign upgrade to add allowing messages to change every 8 seconds. EPAC and the Main Street sign already do that and Park Outdoor wants to apply to put up a digital sign on Phoenix property. Another code is our window code. Right now, too many small stores have their windows almost completely covered and this blocks views from outside in case of a robbery, etc. Also, those bright rope lights around the window are distracting. He just completed a draft for a cell towner code.   This research will then go to the mayor advisory code committee for further review.

I have another intern. Mary will be working on grants. After she researches what these grants are for, and what we need, she will be assisting Anthony. These two interns are being paid for by the Star group who pay for people to be interns.

Went to a Chamber of Commerce networking event. Talked to many influential people. Jason Garnar talked to Beth Lucas and said it is official we are getting our mural at the art park site on Washington Avenue. He is very impressed with all the activity in Endicott and Johnson City these last couple of years. Had a great conversation with our new undersheriff, Sammy Davis, and his wife. Amira works for D5 consulting, and they are working on a plan for an active shooter drill in the Village, like we had at Union Endicott high school years ago. I will pass on more information as I receive it. I met the new president of Suny Broome, Anthony Hawkins. We hope to work more with him and Suny Broome in the future. A member of the Chamber, Jim Reyen, is in charge of placemaking initiatives. He wants to help do more events in Endicott, especially on the Avenue. I told him of what people have suggested, and he was very interested in putting on those events. Starting with a food tuck event in the BAE parking lot on North Street.

I just received a notice that a representative from Congressman Molinaro’s office is coming to visit and find out more about our Village. I contacted this office a couple of months ago and am excited they are now interested in our Village. Met with Nicole Leonard today for about two hours!

Went to a big event in Syracuse with the Secretary of State and other officials on the DRI grants. The Governor made a surprise visit as well. I got to talk to Secretary Rodriguez in person. I had talked to him last year in December about re assigning some DRI money. He said he had already talked to the Governor about our conversation, and Endicott, and how important this Village is to the state. There will be a round 7 for the DRI. Any area that we have not received a DRI grant for is eligible. Anthony is already applying for a Main Street grant for the Union District, but we can also apply for this DRI for the Union District.  Lots going on!

Miles Burnett and the other people I have requested grants from have not forgotten us. They are working together to help us with our many needs, and I want to thank them for any help they can give us. They can now work with our new intern to do any research needed.

**4. Trustees**

Burlingame- A motion to add the St. Paul’s Church, Ice Cream Social to tonight’s agenda under action, 13d was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

GUSTO Festival is 8/25/2023.He thanked the Village Manager for submitting the 119 Oak Hill Ave proposal to the landbank. He spoke of concern re: the issues at the Northside Park. Asked about the issue with last month’s electric bills. Village Manager Bates stated our system is up and running now.

Wright- asked about the resolution for the Purchase of Real Property- Water Well. Attorney McKertich stated this resolution allows us to move forward. He asked about the funding from the Town of Union and Mayor Jackson responded not yet but she met with a representative from Molinaro’s office and explained the situation to her as well as asking for $1million for this project. Asked about a possible grant for the water main. Attorney McKertich confirmed that all wanted to continue moving forward, despite these issues and all replied yes.

Dorner- spoke of an Art Park in Canandaigua as well as took some pictures to possibly use as a design for the Village Art Park

Warner- spoke of the Band & Organ Rally last weekend at Highland Park. Spoke of the appearance of the Village buildings/sidewalks etc. Mentioned they look very nice.

A motion to cancel both VOE September board meetings, 9/4/2023 and 9/18/2023 and add a VOE board meeting on Thursday, 9/14/23 at 6:00pm was made by Trustee Warner and seconded by Trustee Burlingame

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

He asked the Mayor for some information on her new intern. She added that BU university pays these interns to assist at municipalities. Discussion was had with the Attorney that Logan is an intern, not a Village employee. Trustee Warner asked if he was the Mayor’s campaign manager. The Mayor stated that he is not her campaign manager an intern only and politics will not be discussed while he is here. He asked about the 2nd intern for the Mayor. The Mayor responded that she is interested in grants only. Both interns are allowed to work only 30 hours and she is under the STAR program for BU. The Village is not paying her either. Trustee Warner spoke of his concern re: liability insurance. Attorney McKertich added we should confirm with our insurance carrier to confirm coverage but the Village Manager stated we do have volunteer insurance.

**5. Village Manager**

Followed up on a grant that was available for land acquisition for water source protection. He contacted the State and added this was for a municipality who owned a well site and they were looking to expand that site to protect that well. It is not to purchase a brand new property to build a well. The street paving list is being worked on and the concrete work is just about done. Had a meeting with FEMA representatives related to COVID health care costs.

He submitted the application to the Land Bank re: the property at 119 Oak Hill Ave.

Spoke of the issues at the Northside Park. He informed all that we did receive the 1st payment for the Healthcare Workers bonus program for the Fire dept personnel. He is working on the annual reporting and bonds. The Street Pole Barn bid is 8/15/2023. We received the completed intermunicipal agreement from the County re: the Art Park. We received approval for the SAM Grant, Fire & Rescue grant. The IDA will be assisting us with administering the Restore grant for Phoenix. We submitted an EST Planning grant through the CFA round for the Union district.

**6. Attorney for the Village**

He shared that Justin Marchuska would like to donate (3) parcels to the Village of Endicott at no charge. In order to acquire property the Village would need to state a purpose for it. Trustee Burlingame suggested that the street supervisor evaluate and see if there is a purpose for this property.

**7. Special Presentations**

NY Citizens Audit- Denise Medforte/Linda Burkhardt/Holly Grasky

**8. Public Hearings**

Public Comment re: LL#09-2023-Permits, Banners, Event and Block Permits amending chapter 193

As no one wished to speak, Mayor Jackson closed the public hearing

**9. Resolutions/Local Laws**

a.R# -2023 to approve LL#09-2023-Permits, Banners, Event and Block Permits amending chapter 193

A motion to approve R# -2023 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

b. R# -2023- VOE Sanitary Sewer II Removal Phase 1

A motion to approve the VOE Sanitary Sewer II Removal Phase 1 with a total project not to exceed the cost estimate of $1.115,000.00 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

c. R# -2023- Purchase of Real Property- Water Well

A motion to approve the R#--2023 authorizing the purchase of Real Property consisting of a 5.111 acre portion of 4311 Watson Blvd, Johnson City, NY, parcel ID# 126.04-1-10.111 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**10. 1st Hearing of Visitors**

As no one wished to speak, Mayor Jackson closed the 1st hearing of visitors

**11. Approval of Minutes**

a. VOE 6/19/2023

A motion to approve the VOE 6/19/2023 minutes was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

b. VOE 7/17/2023

A motion to approve the VOE 7/17/2023 minutes was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**12. Communications for Filing**

a. Notice from Charter Communications 8/1/2023

b. Notice from UECSD listing the board members for 2023-24

A motion to approve and accept filing a and b was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**13. Communications for Action**

a. Union Endicott Homecoming Parade- 9/30/2023- 10:00am-12:30pm

A motion to approve the Union Endicott Homecoming Parade pending eval sheets from the street and EPD was made by Trustee Burlingame and seconded by Trustee Warner- WITHDRAWN

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

A motion to approve the Union Endicott Homecoming Parade and EPDwas made by Trustee Burlingame and seconded by Trustee Warner- WITHDRAWN

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

b. Endicott Apple Fest- 9/16/2023

A motion to approve the Endicott Apple Fest was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

c. Personnel Coordinator, Karen Signs- $55,000.00/yrly

A motion to approve the hiring of Karen Signs, Personnel Coordinator at a annual salary of $55,000.00/yrly was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

d. St. Paul’s Church, Ice Cream Social

A motion to approve the St. Paul’s Church, Ice Cream Social contingent on receiving the event permit was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**14. Bid(s)**

A request from VOE Water dept. Chief Operator, Kevin Pero to award the sole bid for the Ranney Well pump to Layne Christensen Co. in the amount of $62,250.00

A motion to award the sole bidder for the Ranney Well pump to Layne Christensen Co. in the amount of $62,250.00 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**15. Accounts Payable for Action** **8/7/2023 $921,261.74**

|  |  |
| --- | --- |
| **GENERAL** | **$303,165.34** |
| **LIGHT** | **$17,528.08** |
| **WATER** | **$233,487.08** |
| **WASTEWATER** | **$148,383.81** |
| **CAPITAL** | **$216,702.58** |
| **LIBRARY** | **$1,033.03** |
| **PARKING** | **$961.82** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$921,261.74** |

A motion to approve the Accounts Payablefor 8/7/2023 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**15a.** ACH’s for 8/7/2023-$574,453.78

A motion to approve the ACH’sfor 8/7/2023 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**15b.** Pre-Paids for 8/7/2023-$213,258.52

A motion to approve the Prepaids for 8/7/2023 was made by Trustee Burlingame and seconded by Trustee Wright

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**16. Unfinished Business- None**

**17. New Business**

a. Discussion re: Media Service

Trustee Wright suggested meeting with our social media personnel.

**18. 2nd Hearing of Visitors**

As no one wished to speak, Mayor Jackson closed the 2nd hearing of visitors

**19. Board Comments**

Mayor Jackson stated channel 12 will be here tomorrow to discuss the water system with our VOE Water department chief operators

**20. Executive Session**

Discussion re: matters leading to the employment of a particular person.

A motion to enter into executive session at 7:45pm to discuss matters leading to the employment of a particular person was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner-Yes

Dorner-Yes Wright-Yes

A motion to exit executive session at 9:37pm was made by Trustee Burlingame and seconded by Trustee Wright

A motion to enter into an attorney/client privilege session following executive session was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes

**21. Adjournment**

A motion to adjourn at 9:38pm was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Yes