

Village of Endicott Linda Jackson, Mayor

Timothy P. Wright, Deputy Mayor-Absent

Nicholas Burlingame, Trustee

R. Ted Warner, Trustee

Patrick Dorner, Trustee

A Quality Community

Anthony Bates, Village Manager

**Board Meeting**

**December 4, 2023**

**6:00pm**

**Order of Business**

**1. Pledge of Allegiance – Moment of Silence**

**2. Fire and ADA Compliance Announcement**

**3. Mayor Announcements**

**4. Trustees**

**Burlingame-** Stated his transition team is working diligently in planning for the future and he is very optimistic. He recapped the Northside events over the past weekend.

**Dorner-** attended the Holiday Parade, shout out to all the organizers. Mentioned some action beginning soon re: 1000 Monroe St.

**Warner-**commented on the lockdown law that is in place now and how it is being enforced.

**5. Village Manager**

Stated the Village was awarded a grant through the Hazard Mitigation Grant Program for the Taft Heights Generator for the water dept . This now makes (2) out (3) grants that the Village has applied for. The Brownfield Opportunity Area RFP is out and due by January 4, 2024. He spoke of the DRI Contract that is on the agenda tonight. This entails all Village DRI projects (3.1 million award). He has a meeting scheduled this week with the DRI Downtown Consultants re: the businesses in the iDistrict area, as well as some on the Northside. We should expect the applications to go next year.

**6. Attorney for the Village**

Commented on companies wanting to place lines on our municipal light poles.

**7. Special Presentations-** None

**8. Public Hearings**

**9. Resolutions/Local Laws**

**10. 1st Hearing of Visitors**

As no one wished to speak, Mayor Jackson closed the 1st hearing of visitors

**11. Approval of Minutes**

a. VOE 11/6/2023

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

b. VOE 11/20/2023

A motion to approve was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

**12. Communications for Filing**

a. Notice of anticipated retirement date for OFC Sean Ahern-EPD

b. Notice from the Civil Service Commission-Police Chief Waiver

A motion to approve filing a & b was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

**13. Communications for Action**

a. DRI-Village Improvement Projects Contract

A motion to approve the DRI-Village Improvement Projects Contract was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

b. Acceptance of the Engineering Planning Grant

A motion to approve the grant agreement for the Engineering Planning Grant was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

c. Aviation Project Funding Agreement- Fuel Farm

A motion to table the Aviation Project Funding Agreement- Fuel Farm was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

**14. Bid(s)- None**

**15. Accounts Payable for Action 12/4/2023 $326,987.14**

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| --- | --- |
| **GENERAL** | **$115,272.69** |
| **LIGHT** | **$15,836.24** |
| **WATER** | **$43,032.67** |
| **WASTEWATER** | **$73,802.03** |
| **CAPITAL** | **$75,602.00** |
| **LIBRARY** | **$2,402.50** |
| **PARKING** | **$1,039.01** |
| **TRUST & AGENCY** | **$0.00** |
| **TOTAL** | **$326,987.14** |

A motion to approve the accounts payables for 12/4/2023 was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

**15a.** ACH’s for 12/4/2023- $513,254.58

A motion to approve the ACH’s for 12/4/2023 was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

**15b.** Pre-Paids for 12/4/2023- $135,966.51

A motion to approve the pre-paids for 12/4/2023 was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent

**16. Unfinished Business- None**

**17. New Business- None**

**18. 2nd Hearing of Visitors**

As no one wished to speak, Mayor Jackson closed the 2nd hearing of visitors

**19. Board Comments-** None

**20. Executive Session**

Discuss an employment history of a particular employee

A motion to enter into executive session at 6:25pm to discuss matters leading to the employment of a particular person and acquisition of real property was made by Trustee Burlingame and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent  Dorner-Yes Wright-Absent

A motion to exit executive session at 8:27pm was made by Trustee Wright and seconded by Trustee Warner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Absent

Dorner-Yes Wright-Yes

**21. Adjournment**

A motion to adjourn at 8:27pm was made by Trustee Burlingame and seconded by Trustee Dorner

Roll Call

Mayor Jackson- Abstain Burlingame-Yes Warner- Yes

Dorner- Yes Wright- Absent